

**PUBLIC WORKS DEPARTMENT
BUILDING ORGANISATION**

FROM

TO

Er.. R. Viswanath, B.E.,
Engineer-in-Chief (Buildings) and
Chief Engineer (Buildings) Chennai Region,
Chepauk, Chennai- 600 005.

The Chief Engineer (Buildings)
Trichy and Madurai Region,
The Chief Architect,
All the Superintending Engineers, PWD
All the Executive Engineer, PWD

Lr. No.LC1/IFHRMS-Instructions to DDOs/2021, Dated 02.04.2021

Sir,

Sub: PWD-Buildings – 03902 – IFHRMS – Allocation of Budget 2020-2021 - Interim Budget Estimate 2021-2022 – Extended the Work-Bills present from the Sub Division Level – Orders - Instructions - reg.

Ref: 1. G.O.Ms.No.72, Finance (LC) Dept., dated 29.02.2016
2. T.O.Lr.No.LC1/1562-Work-bill/216, dated 28.03.2016
3. T.O.Lr.No.LC1/IFHRMS-Instructions to DDOs/2021, dated 29.03.2021

Kind attention is invited to the references cited.

It is informed that there are several requests have been received in this office to permit the Sub-divisional Officers to present the Work-Bills from the Sub Divisional offices to the attached PAOs / DTOs / STOs.

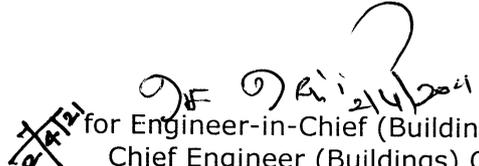
After careful scrutiny on the above subject matter, **this office permits the Sub-Divisional Officers of the Building Organisation to present the Work-Bills relating to them to the attached PAOs / DTOs / STOs based on the re-allocation / Budget Transfer of the respective Executive Engineers.**

In this regard the Executive Engineers are requested to reallocate the work budget grant to the Sub-Divisional Officers based on this office allocation and also ensure that the **Sub Divisional Officers are equipped with filing returns in GST / IT Portals on TDS made in the Work-Bills before any re-allocate the funds on works to the Sub Divisional Officers to present Work-Bills in the Treasury.**

Bills on the Deposit Account-Class-III may be continued to present from the Divisional office, also, balance amount available in the Divisional offices under WithHeld Amount of Class-II and other Classes of Deposit account may be disposed at the end of Divisional office until the balance is exhausted. **In future, bills on Refund of WithHeld Amount may be disposed at the end of Sub-Divisional Offices after accumulation of WHA Deposit and it is maturity in their account, duly adhering the prevailing sanction procedure from the Divisional Offices.**

It is emphasis that this order **is meant for presenting Work-bill from the Sub Divisional Office**, the other prevailing approving / maintaining of relating Registers (Work Register, Deposit Register, etc) and upkeeping of financial procedures shall be continued at the Divisional Offices scrupulously, also Please ensure that the work-wise / head-wise account in the Divisional office and reporting it to this office with relevant records shall also be continued.

A copy of this letter may be communicated to all the Sub Divisional Offices under your control.


for Engineer-in-Chief (Buildings),
Chief Engineer (Buildings) CR