



कार्यालय महालेखाकार (लेखा एवं हकदारी), तमिलनाडु
OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENTS), TAMIL NADU

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दिनांक :

Dated :

PWC II/DAII

10/06/2019

CIRCULAR

Sub: Application for sanction of leave, LTC permission etc. – Reg.

It has come to the notice of the administration that, leave application, LTC permission etc. of DAs/DAOs serving in Tamilnadu Public Works Division, are being received belatedly in this office for sanction, from their respective divisions.

It is directed that, henceforth, all the DAs/DAOs may themselves forward their application for sanction of leave, LTC permission and other entitlements requiring sanction from this office, directly to this office with the recommendation of the Executive Engineer, either by e-mail or by post.

The DAs/DAOs are to forward their leave applications to this office well in advance and proceed on leave only after ensuring that the leave has been sanctioned by this office.

P. H. 10/6/19

Sr. Deputy Accountant General(Accounts)

To

All the DAs/DAOs