

OFFICE OF THE CHIEF ENGINEER (GENERAL),
P.W.D., MADRAS-5.

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Circular Memo. No. 1. Dis. Wks. II (2)/14080/74, dated 14th
November 1974.

Subject:--Contracts—Employment of Technical Assistants
Compliance of tender conditions by the con-
tractors—Certificate to be furnished by Field
Officers—Instructions issued.

Reference:--G.O. Ms. No. 1396, P.W., dated 13th September
1973.

G.O. Ms. No. 964, P.W., dated 20th July 1974.

The attention of the Superintending Engineers of Circles is invited to the reference cited. To watch the prompt compliance of tender conditions for employment of Technical Assistants by the contractors; the Accountant-General has suggested that the field officers should certify in the M. Book and in the abstract bill form about the prompt attendance of the technical assistant employed by the contractor during the execution of works. Since such a procedure will help the audit officers as well as the bill passing authorities to satisfy themselves about the compliance of tender conditions by the contractors, if is felt necessary that—

(a) The Junior Engineer/Section Officers concerned should certify in the abstract bill form of the M. Book that the technical Assistant with requisite qualification employed by the contractor was present during the execution of the portion of work covered by the bill. In the case of absence, the amount of penalty if any at the prescribed rates, etc., should be indicated.

(b) The Sub-Divisional Officer/Assistant Engineer concerned should after verifying the correctness of the above certificate countersign the same.

(c) The bill passing authorities should ensure that the above procedure is strictly followed by the concerned field officers before passing the bill for payment to contractors.

The Superintending Engineers of Circles are requested to issue immediate instructions to their subordinate officers to follow the above procedure without fail. The Superintending Engineers are requested to acknowledge the receipt of this circular memo.

(Signed) _____,

Chief Engineer (General).