Finance (Procurement Cell)
Department, Secretariat,
Chennai-9

Letter No.1/FS/T/ Finance (Proc.Cell) Dept/2026, Dated. 12.11.2026

From
Thiru M.A.Siddique, I.A.S.,
Additional Chief Secretary to Government.

To
All Secretaries to Government, Secretariat, Chennai -9.
The Principal Secretary, Legislative Assembly, Secretariat, Chennai-9.
The Comptroller, Governor's Household, Lok Bhavan, Chennai-22.
The Governor's Secretariat, Lok Bhavan, Guindy, Chennai-22.
All Heads of Departments.
All Collectors /All District Judges/All Chief Judicial Magistrates.
All Departments of Secretariat, Chennai – 9.
The Principal Accountant General (A & E), Chennai-18.
The Principal Accountant General (A & E), Chennai-18. (by name).
The Accountant General (Audit-I), Chennai-18.
The Accountant General (Audit-I), Chennai-18. (by name).
The Accountant General (Audit-II), Chennai-18.
The Accountant General (Audit-II), Chennai-18. (by name).
The Accountant General (CAB), Chennai-9.
All Pay and Accounts Officers/All Treasury Officers.
The Chairman, Tamil Nadu Public Service Commission, Chennai-03.
The Registrar, High Court, Chennai-600 104.
The Registrars of all Universities.
All State Owned Corporations and Statutory Boards.
The Commissioner, Corporations of Greater Chennai.
All Corporations Commissioner.

Sir/Madam,

Sub: Finance Department – TNTIT Act, 1998 – Low Value Procurement - Instruction to be followed – Reg.

Ref:
1. G.O.Ms.No.94,Finance(Salaries)Dept, Dated: 30.03.2023.
2. G.O.Ms.No.262, Finance(Procurement Cell) Dept, Dated. 05.12.2025
3. Letter.No.941, Finance(Procurement Cell) Dept, Dated:03.06.2026

In the reference first cited, Government mandated that all tendering activities shall be done through the web portal https://tntenders.gov.in (Tender Portal). As per Rule 33 of Tamil Nadu Transparency in Tenders (TNTIT) Rules, 2000, 'Low Value Procurement' means *"any procurement,*

which is less than rupees fifty lakh in value for construction and vehicles and which is less than rupees twenty five lakh in value for all other categories of procurement inclusive of consultancies for construction or procurement from any Startup located in this State, of goods manufactured by it, not exceeding rupees fifty lakh in value." The procedure for Low value procurement is set out in the G.O. second cited. As per para 4(VI) of the said G.O, Low Value Procurement can be done either through Limited Tender or through GeM portal. As per para 4(VII) of the same, Limited Tender process is classified into two types – (a) using Limited Tender option in Tender Portal , and (b) by inviting quotations. In the reference 3rd cited, the position in G.O. first cited was reiterated and certain additional measures to enhance transparency were prescribed. Now, since there are certain doubts on the applicability of the e-tendering process for Low Value Procurement, the following position may be reiterated and clarified:

(1) All tenders under Tamil Nadu Transparency In Tenders (TNTIT) Act 1998, except for Low Value Procurement, must be done through the Tender Portal.

(2) In case of Low Value Procurement, the procuring authority may choose any one of the following methods as already specified in the G.O.second cited.
   - (a) Open tender, following the process under TNTIT Act 1998 and TNTIT Rules 2000 using the Tender Portal or GeM portal
   - (b) Limited Tender using the Limited Tender Option in Tender Portal
   - (c) Invitation of Quotations
   - (d) GeM Portal, subject to the restrictions prescribed

Thus, for Low Value Procurements, it is open to follow the quotation system without using the e-tendering method. However if any department or organization has prescribed that open tender mechanism or e-tender mechanism must be followed for tenders of certain class or above a certain value, then notwithstanding the fact that such tenders fall under the definition of Low Value Procurement, such prescribed procedure should be followed.

Yours faithfully,

12/11/2026.

for Additional Chief Secretary to Government

12/11/26

Copy to:

The Senior Principal Private Secretary to the Additional Chief Secretary to Government, Finance Department, Chennai-9.
The Private Secretary to the Secretary to Government (Expenditure), Finance Department, Chennai-9.
All Sections in Finance Department, Chennai-9.
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